



Child Safeguarding Risk Assessment

Written Assessment of Risk of St. Paul's School

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of [name of school].

List of School Activities	The School has identified the following Risk of Harm	The School has the following procedures in place to address risk identified in this assessment
<p>Training of school personnel in child protection matters</p> <p>Day to day school and classroom and school activities</p>	<p>Risk of harm not recognised or reported promptly</p>	<p>Child Safeguarding Statement & The Child Protection Procedures for Primary and Post Primary Schools (revised 2023) are made available to all school personnel</p> <p>DLP & DDLP to attend Professional Development Service for Teachers (PDST) training regularly</p> <p>All Staff to view Tusla training module and any training offered by PDST to keep updated</p> <p>Encourages Board of Management (BOM) members to avail of relevant training</p> <p>BOM records all records of staff and board training.</p>

Daily arrival and dismissal of pupils	Risk of harm not being recognised by school personnel Absconding Child not collected	Sufficient staff supervision at all arrival/dismissal times Correct supervision procedures Supervision in place Emergency contact numbers in place for all pupils
Classroom teaching	Injury/harm to pupils Challenging behaviour	Supervision procedures in place Class rules Code of behaviour for pupils Anti-bullying policy
Recreation breaks for pupils	Risk of child being harmed in the school by a member of school personnel Risk of child being harmed in the school by another child	The school has a supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
One to one teaching	Risk of harm by school personnel	Open doors, Window in class doors
Intimate care needs of pupils	Risk of harm by school personnel	School policy on Intimate Care
School events	Risk of harm due to inappropriate relationship/communications between child and another child or adult	The school has a supervision policy which is adhered to during all school events
School outings	Risk of harm due to inadequate supervision of children while attending out of school activities	The school has in place a policy and clear procedures in respect of school outings
Fund raising activities involving pupils	Risk of harm by a member of school personnel, a member of staff of another organisation or other person while child participating in fund raising activity	The school has a supervision policy which is adhered to during Fund raising activities involving pupils
School transport arrangements including use of bus escorts	Risk of harm not being reported properly and promptly	Transport Manager has clear procedures in place for reporting of all incidents which are also reported to school Principal
Provision for Multi-Disciplinary Support in the school	Risk of child being harmed in the school by a member of the Multi-Disciplinary Team	School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools

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Curricular Provision in respect of SPHE, RSE, Stay Safe.	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
Recruitment of new staff	Harm not recognised or properly or promptly reported	Vetting given to Principal prior to commencement in school. Child Safeguarding Statement & DES procedures made available to all staff to view Tusla training module & any other online training offered by PDST All registered teaching staff are required to adhere to the Children First Act 2015 and it's Addendum (2019)
Prevention and dealing with bullying amongst pupils	Risk of harm due to bullying of child	The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools
Participation by pupils in religious ceremonies/religious instruction external to the school	Risk of harm not recognised or reported promptly	The school has a supervision policy which is adhered to during religious activities/ instructions
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Injury to pupils and staff	Health & Safety Policy Code of Behaviour Policy Staff are trained and updated on Dynamis procedures Restrictive Intervention Policy Careful consideration of class placement
Swimming pool coaches and staff	Injury to pupils and staff	Policy & Procedures in place at Swimming Pool Pupils supervised at all times by school staff
Students participating in work experience and on placement	Risk of harm by student	Work experience /placement policy Child Safe Guarding Statement Students always supervised by school staff
Recruitment of school personnel including - Teachers - SNA's	Harm not recognized Harm not promptly or properly reported	Child safeguarding statement and DES procedures made available to all staff and visitors

<ul style="list-style-type: none"> - Caretaker/secretary/cleaners - Bus escorts - External tutors/guest speakers - Volunteers/contractors present in school during school hours - Visitors/contractors present during after school activities - Therapists/clinicians visiting or providing treatment for pupils during the school day - Student teachers/social care students/trainee SNA's/ /Transition Year students undertaking training placement in school 		<p>Staff to engage with Tusla CPD</p> <p>Vetting procedures in place for all staff</p> <p>External visitors /volunteers/students are not left alone with a child or children</p>
Volunteers	Risk of harm to pupils	Vetting procedures in place
Administration of Medicines	Risk of harm to pupils	<p>Policy and procedures for the administration and safe storage of medications</p> <p>Training in administration of emergency medications</p>
Administration of first aid	Pupils requiring first aid	Nursing staff
Use of Information, Communication Technology in classes	<p>Inappropriate and irrelevant viewing</p> <p>Bullying</p>	<p>ICT policy</p> <p>Acceptable Use Policy</p> <p>Data Protection Policy</p> <p>Anti-Bullying Policy</p> <p>Code of Behaviour</p>

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*.

This Risk Assessment shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed _____ Date _____

Chairperson, Board of Management

Signed _____ Date _____

Principal/Secretary to the Board of Management