

**St. Paul's School**

**Child Safe Guarding Risk Assessment**

<b>List of School Activities</b>	<b>The School has identified the following Risk of Harm</b>	<b>The School has the following procedures in place to address risk identified in this assessment</b>
<p>Training of school personnel in child protection matters</p>	<p>Risk of harm not recognised or reported promptly</p>	<p>Child Safeguarding Statement &amp; DES procedures made available to all staff</p> <p>DLP (Designated Liaison Person) &amp; DDLP (Deputy Designated Liaison Person) attend NCSE (National Council for Special Education) training regularly</p> <p>All Staff to view Tusla training module and any training offered by NCSE to keep updated</p> <p>Encourages board of management members to avail of relevant training</p> <p>BOM (Board of Management) records all records of staff and board training.</p>
<p>Daily arrival and dismissal of pupils</p>	<p>Risk of harm not being recognised by school personnel</p> <p>Absconding</p> <p>Pupil not collected</p>	<p>Sufficient staff supervision at all arrival/dismissal times</p> <p>Supervision at exits</p> <p>Supervision in place, emergency contact numbers available. Nurse remains on site until pupils have left.</p>
<p>Classroom teaching</p>	<p>Injury/harm to pupils</p> <p>Challenging behaviour</p>	<p>Supervision procedures in place</p> <p>Class rules</p> <p>Code of behaviour for pupils</p>

		Anti-bullying policy
Recreation breaks for pupils	Risk of child being harmed in the school by a member of school personnel Risk of child being harmed in the school by another child	The school has a supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
One to one teaching	Risk of harm by school personnel	Open doors Window in class doors
Intimate care needs of pupils	Risk of harm by school personnel	School policy on Intimate Care
School events	Risk of harm due to inappropriate relationship/communications between child and another child or adult	The school has a supervision policy which is adhered to during events
School outings	Risk of harm due to inadequate supervision of children while attending out of school activities	The school has in place a policy and clear procedures in respect of school outings
Fund raising activities involving pupils	Risk of harm by a member of school personnel, a member of staff of another organisation or other person while child participating in fund raising activity	The school has a supervision policy which is adhered to during Fund raising activities involving pupils
School transport arrangements including use of bus escorts	Risk of harm not being reported properly and promptly	Transport Manager has procedures in place for reporting of all incidents which are also reported to school Principal Application to SENO (Special Educational Needs Officer) for sole transport or for additional bus escort
Provision for Multi-Disciplinary Support in the school	Risk of child being harmed in the school by a member of the Multi-Disciplinary Team	School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools revised 2023
Curricular Provision in respect of SPHE, RSE, Stay Safe	Non-teaching of same	School implements SPHE(Social Personal and Health Education) , RSE (Relationships and Sexuality Education) and Stay Safe

Recruitment of new staff	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DEY (Department of Education and Youth) procedures made available to all staff to view Tusla training module & any other online training offered by NCSE All registered teaching staff are required to adhere to the Children First Act 2015 and Addendum 2019
Prevention and dealing with bullying amongst pupils	Risk of harm due to bullying of child	The school adheres to the Bi Cinealta Anti-Bullying Policy
Participation by pupils in religious ceremonies/religious instruction external to the school	Risk of harm not recognised or reported promptly	The school has a supervision policy which is adhered to during religious activities/instructions
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Injury to pupils and staff	Restrictive Intervention Policy Health & Safety Policy Code of Behaviour Policy Staff are trained and updated on Restrictive Practice procedures and a Restrictive Practice committee is in place. Careful consideration of class placement
Public swimming pool and Horizon Therapy pool, coaches and staff	Injury to pupils and staff	Policy & Procedures in place at Therapy Pool and reported to school Principal
Students participating in work experience and on placement	Risk of harm by student	Work experience/placement policy Child Safe Guarding Statement Students always supervised

<p>Recruitment of school personnel including</p> <ul style="list-style-type: none"> <li>- Teachers</li> <li>- SNA's</li> <li>- Caretaker/secretary/cleaners</li> <li>- Bus escorts</li> <li>- External tutors/guest speakers</li> <li>- Volunteers/contractors present in school during school hours</li> <li>- Visitors/contractors present during after school activities</li> <li>- Therapists/clinicians visiting or providing treatment for pupils during the school day</li> <li>- Student teachers/social care students/trainee SNA's undertaking training placement in school</li> </ul>	<p>Harm not recognized Harm not promptly or properly reported</p>	<p>Child safeguarding statement and DES procedures made available to all staff and visitors Staff to engage with Tusla CPD Vetting procedures in place for all staff External visitors/volunteers/students are not left alone with a child or children</p>
<p>Volunteers, parents, guardians</p>	<p>Risk of harm to pupils</p>	<p>Vetting procedures in place</p>
<p>Administration of Medicines</p>	<p>Risk of harm to pupils</p>	<p>Policy and procedures for the administration and safe storage of medications Training in administration of emergency medications</p>
<p>Administration of first aid</p>	<p>Pupils requiring first aid</p>	<p>Nursing staff available in the school.</p>
<p>Pupils and staff working in close proximity to one another</p>	<p>Potential exposure to Covid 19</p>	<p>School staff contact the parents of a student who is displaying symptoms. The school notify parents if their child has been in close contact with a person who has tested positive. Keep updated with government guidelines</p>
<p>Use of Information, Communication Technology in classes</p>	<p>Inappropriate and irrelevant viewing Bullying</p>	<p>ICT policy Acceptable Use Policy Data Protection Policy Anti-Bullying Policy Code of Behaviour</p>

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the Child Protection *Procedures for Primary and Post- Primary Schools 2017*.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on ..... It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_

Principal/Secretary to the Board of Management